DR. MOMTAZ BEGUM UNIVERSITY OF SCIENCE & TECHNOLOGY

Mission to ensure quality education

Govt. & UGC Approved Estd. 2021

PHOTO

Job Application Form

Please complete all sections of the job application form. A curriculum vitae and other relevant information will only be considered along with the completed job application form. Please type or write clearly in black ink.

1. Position Applied For	
2. Department/Section	

3. Personal Details			
Full Name (as in NID)			
Date of Birth		Place of Birth	
Age (on Circular End Date)		Marital Status	
Nationality		Gender	
NID No.		Religion	
Passport No.		Blood Group	
E-mail		Contact Number	

4. Family Information	
Father's Name	
Mother's Name	
Spouse's Name	

5. Contact Address		
Present/Home Address	**Permanent Address**	**Mailing/Correspondence Address**

6. Educational Qualifications

List of universities and other institutions attended and attach copies of degrees, diplomas and academic transcripts.

Degree Level	Name of Institution & Country	Years Attained		Result	Passing Year	Position with Distinction (if any)
		From	To			
SSC or equivalent						
HSC or equivalent						
Bachelor						
Masters						
M. Phil						
Ph. D						
Others (if any)						

7. Employment History

Please provide details of your full employment history starting with the most recent and including any periods of voluntary work, career breaks and unemployment.

Start Date & End Date	Duration (YYMM)	Name & Address of Employer	Job Title / Position *(also indicate status of appointments, e.g. Full-time/Part-time/ Contract and Academic/Administrative)*	Reason(s) for Leaving of previous Job

8. Publications

Published As (Professor/Associate Professor/Assistant Professor/Lecturer/Others)	Title of Article/Book Chapter/Others (Publication Information with Link)	Authorship (First Author/ Co-Author)	Impact Factor	Web of Science/ Scopus

9. Skills, Continuing Professional Development & Training

Please list any additional training or competencies that you would like us to consider in support of your job application.

10. Professional Body Membership

Please provide details of any professional body membership which you hold.

Institution/Professional Body	Membership ID No./Category	Start Date	Valid Until

11. Referees

Please provide details of three (3) person excluding relatives or friends who will be able to provide employment reference. The referees must include current or most recent employer. Please provide details of your course teacher/volunteer work supervisor if you have no current or recent employer. The University treats all references confidentially.

Referee 1:	
Name:	Contact Number:
Position Title:	
Organization:	E-mail:
Relationship to you:	
Referee 2:	
Name:	Contact Number:
Position Title:	
Organization:	E-mail:
Relationship to you:	
Referee 3:	
Name:	Contact Number:
Position Title:	
Organization:	E-mail:
Relationship to you: Sir	

12. Criminal Records

Have you had any criminal convictions (Please tick mark)**?** **Yes** ☐ **No** ☐
If yes, please send the details in separate page with application.

13. Declaration & Authorization

- I declare that the information provided above is true and complete in all aspects. I understand and agree that any false statement could result in termination of my job application or employment.
- I hereby give my irrevocable consent to Dr. Momtaz Begum University of Science & Technology to perform periodical random checks from time to time to verify the particulars given above.
- I consent to the collection, use, processing, disclosure, and retention by Dr. Momtaz Begum University of Science & Technology of my personal data under the terms of reference and associated other policy.

Signed:	**Date:**